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General Information

SEVIS gets data about students and dependents from other U.S. government systems. This information includes the student's:

- Passport
- U.S. visa
- Entry to or exit from the United States

SEVIS shows this information in the Travel, Passport, and Visa sections of the *Student Information* page.

Designated school officials (DSOs) can add information about any of these, if it is missing. DSOs cannot edit any information SEVIS gets from a government interface.



DSOs are not required to enter information on a student's passport, visa, and entry or exit from the United States.

Visa and Passport Information for Dual Citizens

Some students have citizenship in more than one country. The passport information in SEVIS should match the passport used both to:

- Get the F or M visa.
- Enter the United States in F or M status.



Add, Update, or Edit the Travel, Passport, or Visa Information

To add or update the passport, visa, or port of entry/departure:

1. Go to the *Student Information* page.

The screenshot displays the Student Information page for Rudyard Kipling. The page is divided into several sections: Personal Information, Travel, Passport, Visa, and Financial. The Travel section includes fields for Port of Entry, Date of Entry, I-94 Admission Number, Port of Departure, and Date of Departure. The Passport section includes fields for Passport Number, Passport Expiration Date, and Country of Issuance. The Visa section includes fields for Visa Number, Visa Issuance Date, Visa Expiration Date, and Visa Issuance Post. The Financial section includes fields for Expenses and Funding. Three blue 'Edit' buttons are highlighted with red boxes: one in the Travel section, one in the Passport section, and one in the Visa section. A fourth 'Edit' button is visible in the Financial section.

(Alt. Text: Travel, Visa and Passport sections of the Student Information page)

(**Alt Text:** Travel, Visa, and Passport sections of the Student Information page)

2. Click **Edit** in the Travel, the Passport, or the Visa section. The *Travel, Passport and Visa Information Update* page opens.

Note: The **Edit** buttons in all three of the Travel, the Passport, and the Visa sections bring the user to the same *Travel, Passport and Visa Information Update* page.



Travel, Passport and Visa Information Update

Required fields are marked with an asterisk (*)

F-1 Student Kipling, Rudyard	SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies Start Date: 09/01/2010 End Date: 08/31/2017	Status: ACTIVE SEVIS ID: N0004703369
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Updating or adding Travel Information is optional. You will not be able to change information from an interface or government user. You can add information. If you do so, ensure that you have the documentation available to ensure accuracy.

Travel

Port of Entry: <input type="text" value="Select an Option"/>	Port of Departure: <input type="text" value="Select an Option"/>
Date of Entry: <input type="text" value="MM"/> / <input type="text" value="DD"/> / <input type="text" value="YYYY"/>	Date of Departure: <input type="text" value="MM"/> / <input type="text" value="DD"/> / <input type="text" value="YYYY"/>
I-94 Admission Number <input type="text"/>	

<h4>Passport</h4> Passport Number: <input type="text"/> Passport Expiration Date: <input type="text" value="MM"/> / <input type="text" value="DD"/> / <input type="text" value="YYYY"/> Passport Issuing Country: <input type="text" value="Select an Option"/>	<h4>Visa</h4> Visa Number: <input type="text"/> Visa Issue Date: <input type="text" value="MM"/> / <input type="text" value="DD"/> / <input type="text" value="YYYY"/> Visa Expiration Date: <input type="text" value="MM"/> / <input type="text" value="DD"/> / <input type="text" value="YYYY"/> Post/Country of Visa Issuance: <input type="text" value="Select an Option"/>
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3. Enter or update the information. SEVIS displays any data received from another government database as read-only text; it cannot be edited.

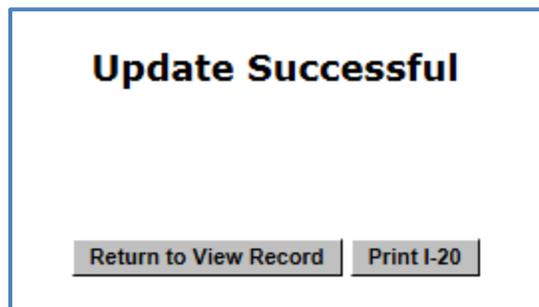
Field	Description
TRAVEL SECTION	
Port of Entry	Select the location from the drop-down list, where the student or dependent entered the United States through U.S. immigration inspection. The list contains: <ul style="list-style-type: none"> Airports Land border crossings Seaports Pre-inspection stations outside the United States
Date of Entry	Enter the date the nonimmigrant was admitted to the United States.



Field	Description
I-94 Admission Number	Enter the student's Admission Number.
Port of Departure	Select the location from the drop-down list, where the student or dependent left the United States. The list contains: <ul style="list-style-type: none"> • Airports • Land border crossings • Seaports
Date of Departure	Enter the date the student left the United States.
PASSPORT SECTION	
Passport Number	Enter the student's passport number.
Passport Expiration Date	Enter the date the passport expires.
Passport Issuing Country	Select the country from the drop-down list that issued the passport.
VISA SECTION	
Visa Number	Enter the visa number.
Visa Issue Date	Enter the date the visa was issued.
Visa Expiration Date	Enter the date the visa expires.
Post/Country of Visa Issuance	Select the U.S. consular post from the drop-down list that issued the visa.

4. Click either **Save** or **Cancel**.

- **Save** submits the changes. An *Update Successful* message opens.



- Click **Return to View Record** to go to the *Student Information* page.
- Click **Print I-20** to print the Certificate of Eligibility (Form I-20).
- **Cancel** returns the user to the *Student Information* page without making the change.



Correcting Travel, Passport, and Visa Information

DSOs can edit any information that has been manually entered by a DSO.

DSOs cannot edit information that comes from another government database. If the information is incorrect, DSOs must call the SEVIS Help Desk (1-800-892-4829) to get it corrected.

Icon Guide

See the [SEVIS Help Icons](#) on the SEVIS Help Hub for a quick-reference of the icons used in this user guide.

Document Revision History

Date	Revision Summary
June 10, 2016	Initial Release