



Training/Internship Placement Plan in SEVIS

For Intern, Trainee and Student Intern
categories

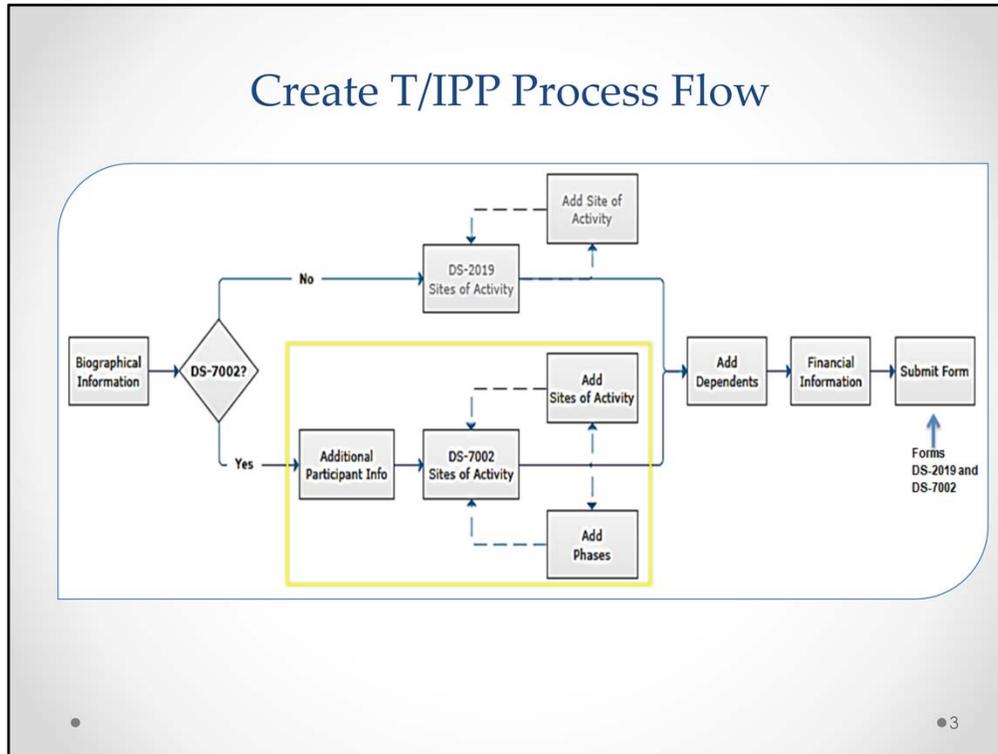
- This demonstration covers the implementation of the Form DS-7002 , the Training/Internship Placement Plan in SEVIS.
- The DS-7002 or T/IPP is required for all exchange visitors in the categories of Intern, Trainee, and Student Intern.

Contents

- T/IPP creation
- Updating T/IPP
- Pilot Programs

- We will first demonstrate the T/IPP creation process.
- Then we will demonstrate updating the T/IPP information,
- And finally, we will discuss the differences in creating the T/IPP for exchange visitors that are taking part in a pilot program.

Create T/IPP Process Flow



- If the sponsor is creating a record for an Exchange Visitor in the category of Intern, Trainee or Student Intern, instead of going through the regular process, as shown in the top part of the diagram, the system will take the user through a series of steps that are required to create a Form DS-7002 along with a Form DS-2019.
- This set of steps is shown in the bottom part of the diagram.
- After entering the nonimmigrant's biographical information, the user will go through the pages required for creation of the Form DS-7002.
- The T/IPP related pages are highlighted in the frame.
- The user must enter additional participant information, one or multiple sites of activity, and one or multiple phases corresponding with the sites of activity.
- Once the T/IPP information is added, the user will continue creating the Form DS-2019, by adding spouse/dependent(s) if applicable, and financial information.
- The final step is submitting both Forms DS-2019 and DS-7002.

Create Exchange Visitor with T/IPP



- We will now demonstrate how to create a record for an Exchange Visitor with a T/IPP.
- We will start by entering Biographical Information.
- Then T/IPP Participant Information will be added.
- Next, we will add Sites or Activity and Phases from the T/IPP Overview page.
- After all sites and phases have been entered, we will review the entered phase dates.
- This completes the information required for the T/IPP.
- We will then finish entering data for the Form DS-2019 and submit both Forms DS-2019 and DS-7002.

New Exchange Visitor For Trainee TIPP Testing Program
P-4-17632
Enter Initial Information about Exchange Visitor
 Required fields are marked with an asterisk(*).

Visa Type: J-1

The Surname/Primary Name is required. If the person has only one name, use this field. Do not use any special characters. Only letters A to Z and spaces are allowed. Do not use an abbreviation such as FNJ or LNU to indicate a name is unknown. See Help for more information.

1. * Surname/Primary Name:

Use this field for names other than the Surname/Primary names such as first and middle names. If the person has only one name, this field may be left blank. Do not use any special characters. Only letters A to Z and spaces are allowed. Do not use an abbreviation such as FNJ or LNU to indicate a name is unknown. See Help for more information.

2. Given Name:

3. Suffix:

Passport Name is optional but highly recommended. Enter the names found in the machine readable section of the passport, leaving out the separator character "<"; Enter them in the order shown on the passport. See Help for more information.

4. Passport Name:

This field allows names to be written in the order preferred in the person's home country. It may contain letters with diacritical markings such as Á or Ñ. It may also contain hyphens, apostrophes, and a comma before the suffix. If you do not enter a Preferred Name, SEVIS will automatically enter the given name, surname/primary name, and a suffix, if applicable. See Help for more information.

5. Preferred Name:

6. * Date of Birth:

7. * Gender: Male Female

8. * City of Birth:

9. * Country of Birth:

If the United States or a U.S. territory is chosen, select one of the following:

10. * Country of Citizenship:

11. * Country of Birth and Citizenship:

12. * Email Address:

13. * Position:

14. * Exchange Visitor Category:

15. * Occupational Category:

16. Student Intern Foreign Degree:

17. Student Intern Foreign Field of Study:

18. * Subject/Field Description:

* Subject/Field Remarks:

The text may be truncated on the printed Form DS-2019 if it is longer than the available space. However, you will be able to view the entire text in SEVIS.

19. U.S. Address:

Physical Address: Not Entered

Mailing Address: Not Entered

20. Foreign Address:

Address 1:

Address 2:

City:

Country:

Province/Territory:

Postal Code:

21. Creation Reason:

22. * Program Begin Date:

23. * Program End Date:

Biographical Information | Participant Information | T/IPP Overview | Add/Edit Site of Activity | Add/Edit Phase | Review Dates | Complete Processing Form DS-2019 | Submit Forms DS-7002 and DS-2019

- Creating an exchange visitor record along with a T/IPP starts with filling out the nonimmigrants' biographical information.
- The Email Address, Program Begin Date and Program End Date entered on this page will populate the fields on the Exchange Visitor Participant Information page.
- Clicking the Next button opens the Exchange Visitor Participant Information page.

Creating Form DS-7002 (T/IPP)

- Add Exchange Visitor Participant Information

Exchange Visitor Participant Information

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event:

Kumar, Sujata FEMALE DOB: 01/01/1985	Status: DRAFT SEVIS ID:
Email Address: kumarsujata@mail.com	
Program: Trainee TIPP Testing Program P-4-17632	Category: TRAINEE
Program Begin/End: 06/01/2015 - 06/01/2016	Occupational Category: Hospitality and Tourism
Country of Citizenship: INDIA	Port of Entry:

Form DS-7002 Participant Information
Required fields are marked with an asterisk (*).

* Email Address:	kumarsujata@mail.com
* Current Field of Study/Profession:	Hospitality Management
Years of Experience in Field:	4
* Type of Degree or Certificate:	Certificate
* Date Awarded or Expected:	09 / 10 / 2012 (MM/DD/YYYY)
Training/Internship Dates:	06/01/2015 - 06/01/2016



Biographical Information → **Participant Information** → T/IPP Overview → Add/Edit Site of Activity → Add/Edit Phase → Review Dates → Complete Processing Form DS-2019 → Submit Forms DS-7002 and DS-2019

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- The Exchange Visitor Participant Information page contains the Form DS-7002 Participant Information block.
- The Email Address and Program Dates are displayed as entered on the previous page.
- The user must enter additional information about the participant.
- Clicking the Next button opens the T/IPP Overview Page which is the main page for managing T/IPP information.

T/IPP Overview Page

Sponsors can add a T/IPP Site of Activity from the T/IPP Overview page by clicking the Add Site of Activity link

Training / Internship Placement Plan (T/IPP) Overview

J-1 Exchange Visitor (Surname/Primary Name, Given Name)

Date of Last Event:

Kumar, Sujata

FEMALE | DOB: 01/01/1985

Status: **DRAFT**

SEVIS ID:

Email Address: kumarsujata@mail.com

Program: **Trainee TIPP Testing Program**

Category: TRAINEE

P-4-17632

Occupational Category: Hospitality and Tourism

Program Begin/End: 06/01/2015 - 06/01/2016

Port of Entry:

Country of Citizenship: INDIA

Primary T/IPP Site of Activity

Address

Signatures

Commands

[Add Site of Activity](#)



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Biographical Information

Participant Information

T/IPP Overview

Add/Edit Site of Activity

Add/Edit Phase

Review Dates

Complete Processing Form DS-2019

Submit Forms DS-7002 and DS-2019

- At least one site of activity must be entered.
- Clicking the Add Site of Activity link on the T/IPP Overview page opens the ADD/EDIT Form DS-7002 Site of Activity page.

ADD/EDIT Form DS-7002 Site of Activity Page

ADD/ EDIT Form DS-7002 Site of Activity

Exchange Visitor Information	
J-1 Exchange Visitor (Surname/Primary Name, Given Name) Kumar, Sujata FEMALE DOB: 01/01/1985 Email Address: kumarsujata@gmail.com	Date of Last Event: Status: DRAFT SEVIS ID:
Program: Trainee TIPP Testing Program P-4-17632 Program Begin/End: 06/01/2015 - 06/01/2016 Country of Citizenship: INDIA	Category: TRAINEE Occupational Category: Hospitality and Tourism Port of Entry:

Add Form DS-7002 Site of Activity

Required fields are marked with an asterisk (*).

1. *Site of Activity Name:
2. *Site of Activity Address: Not Entered
[Add Address](#)
3. Organization Information:
 - *Employer ID Number:
 - *Number of FT Employees Onsite at Location:
 - *Annual Revenue: \$0-\$3 Million \$3-\$10 Million \$10-\$25 Million \$25 Million or More
 - *Website URL:
 - *Worker's Comp Policy: Yes No If yes, name of carrier:
 - *Worker's Comp Policy for Exchange Visitors: Yes No, exempt No, but equivalent coverage
 - *Exchange Visitor Hours per Week:
 - *Stipend: Yes No If yes, how much: \$ per Select One
 - Non-Monetary Compensation Value:
4. Main Program Supervisor/ POC at Host Organization:
 - *Last Name: *Title:
 - *First Name: *Email Address:
 - Fax Number: () -
 - *Telephone Number: () - ext.
5. Site of Activity Remarks:
6. Date of Signature:
 - RO / ARO: Select One / / (MM/DD/YYYY)
 - Nonimmigrant: Kumar, Sujata / / (MM/DD/YYYY)

- This is the Add/Edit Form DS-7002 Site of Activity page, where Site of Activity Name, Address, Organization Information, Information about the Main Program Supervisor and Remarks are entered.
- Dates when the T/IPP was signed by the RO/ARO and the exchange visitor can be entered if known.
- Clicking the Add Site of Activity button opens the T/IPP Overview Page.

T/IPP Overview Page: Site of Activity Added

- Click Add Phase to enter information about the phase

Training / Internship Placement Plan (T/IPP) Overview

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event:

Kumar, Sujata FEMALE DOB: 01/01/1985 Email Address: kumarsujata@gmail.com	Status: DRAFT SEVIS ID:
Program: Trainee TIPP Testing Program P-4-17632 Program Begin/End: 06/01/2015 - 06/01/2016 Country of Citizenship: INDIA	Category: TRAINEE Occupational Category: Hospitality and Tourism Port of Entry:

[Print DS-7002](#)

Primary T/IPP Site of Activity	Address	Signatures	Commands
<input checked="" type="radio"/> Double Branch Hotel	9701 MANASSAS DR, MANASSAS PARK, VA 20111 Address Status: Valid Address Type: S - Mailbox at a street address	Pending	Add Phase Print Site
Phase Name	Phase Start Date	Phase End Date	

[Add Site of Activity](#)

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graph LR; A[Biographical Information] --> B[Participant Information]; B --> C[T/IPP Overview]; C --> D[Add/Edit Site of Activity]; D --> E[Add/Edit Phase]; E --> F[Review Dates]; F --> G[Complete Processing Form DS-2019]; G --> H[Submit Forms DS-7002 and DS-2019];
```

- The T/IPP Overview page shows that the site of activity has been added.
- Each site of activity must have at least one associated phase.
- Clicking the Add Phase link opens the Add/Edit T/IPP Phase page.

Add/Edit T/IPP Phase

Required fields are marked with an asterisk(*).

T/IPP Site of Activity	Address	Program Dates
<small>Site of Activity - Double Search Field</small>	3751 HANDEGAS DR, HANDEGAS PARK, VA 20111	06/01/2015 - 07/01/2015

Basic Information

*Phase Name: *Start Date: 06 / 01 / 2015 (MM/DD/YYYY)

*Training/Internship Field: *End Date: 07 / 01 / 2015 (MM/DD/YYYY)

Supervisor Details

*Last Name: *Title:

*First Name: *Email Address:

*Middle Initial: *Telephone Number: (111) 311-1000 ext.

Date of Signature: / / (MM/DD/YYYY)

Phase Specifics

*Description of Trainee/Intern's Role for this Program or Phase
Description of Trainee's Role for the Program or Phase

 Characters Remaining: 2045

*Specific Goals and Objectives for this Program or Phase
Specific Goals and Objectives for the Program or Phase

 Characters Remaining: 2045

*Phase list the names and titles of those who will provide continuous supervision of the Trainee/Intern, including the primary supervisor. What are these persons' qualifications to teach the planned learning?
Names and titles of those who will provide continuous supervision of the Trainee

 Characters Remaining: 2020

*What plans are in place for the Trainee/Intern to participate in cultural activities while in the United States?
Plans are in place for the Trainee to participate in cultural activities while in the United States

 Characters Remaining: 2001

Knowledge, Skills or Techniques to be Imparted During this Phase

*What specific knowledge, skills or techniques will be learned?
Specific knowledge, skills or techniques that will be learned

 Characters Remaining: 2040

*How specifically will these knowledge, skills or techniques be taught?
Include specific tasks, activities, settings and/or methodology of training and Chemistry/Techniques (Trainees)
How specifically will these knowledge, skills or techniques be taught

 Characters Remaining: 2030

*How will the trainee/ intern's acquisition of new skills and competencies be measured?
How will the trainee/ intern's acquisition of new skills and competencies be measured

 Characters Remaining: 2015

Additional Phase Remarks
Additional Phase Remarks

 Characters Remaining: 2076

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- The Add/Edit T/IPP Phase page allows the user to add information about the phase associated with the site.
- It is long and scrollable, so we will zoom in to show the details.

Add/Edit T/IPP Phase Page

- Adding Supervisor Details:

Add/Edit T/IPP Phase
Required fields are marked with an asterisk(*).

T/IPP Site of Activity	Address	Program Dates
Double Branch Hotel	9701 MANASSAS DR, MANASSAS PARK, VA 20111	06/01/2015 - 06/01/2016

Basic Information

*Phase Name: *Start Date: / / (MM/DD/YYYY)

*Training/Internship Field: *End Date: / / (MM/DD/YYYY)

Supervisor Details

*Last Name: *Title:

*First Name: *Email Address:

Middle Initial:

*Telephone Number: () - ext.

Date of Signature: / / (MM/DD/YYYY)

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- The top of the Add/Edit T/IPP Phase page shows which site of activity the phase will be associated with, its address, and the program dates.
- The user must enter phase Basic Information and Supervisor Details.
- The date the phase supervisor signed the form can be entered if known.

Add/Edit T/IPP Phase Page

- Adding Phase Specifics:

Phase Specifics

***Description of Trainee/Intern's Role for this Program or Phase**

Description of Trainee/Intern's Role for this Program or Phase...

Characters Remaining: 2934

***Specific Goals and Objectives for this Program or Phase**

Specific Goals and Objectives for this Program or Phase...

Characters Remaining: 2942

***Please list the names and titles of those who will provide continuous supervision of the Trainee/Intern, including the primary supervisor. What are these persons' qualifications to teach the planned learning?**

Names and titles of those who will provide continuous supervision of the Trainee...

Characters Remaining: 2917

***What plans are in place for the Trainee/Intern to participate in cultural activities while in the United States?**

Plans that are in place for the Trainee to participate in cultural activities while in the United States...]

Characters Remaining: 2893

At the bottom of the Add/Edit T/IPP Phase page the user must enter Phase Specifics and ...

Add/Edit T/IPP Phase Page

- Adding Knowledge, Skills or Techniques

Knowledge, Skills or Techniques to be Imparted During this Phase

***What specific knowledge skills or techniques will be learned?**
Specific knowledge skills or techniques will be learned...

Characters Remaining: 2941

***How specifically, will these knowledge, skills or techniques be taught?
Include specific tasks/activities (Interns) and/or Methodology of training and Chronology/Syllabus (Trainees)**
Specific Methodology of training and Chronology/Syllabus...

Characters Remaining: 2940

***How will the trainee/ intern's acquisition of new skills and competencies be measured?**
How will the trainee's acquisition of new skills and competencies be measured...

Characters Remaining: 2920

Additional Phase Remarks
Remarks...]

Characters Remaining: 2990

Add Phase Cancel

...Knowledge, Skills or Techniques to be Imparted during this phase.

- The system allows the user to cut and paste into the fields.
- Each text box can hold up to 3000 characters. The countdown feature displays the number of remaining characters.
- Clicking the Add Phase button opens the T/IPP Overview page.

T/IPP Overview Page

- Phase added

Training / Internship Placement Plan (T/IPP) Overview

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event:

Kumar, Sujata FEMALE DOB: 01/01/1985 Email Address: kumarsujata@mail.com	Status: DRAFT SEVIS ID:
Program: Trainee TIPP Testing Program P-4-17632 Program Begin/End: 06/01/2015 - 06/01/2016 Country of Citizenship: INDIA	Category: TRAINEE Occupational Category: Hospitality and Tourism Port of Entry:

[Print DS-2002](#)

Primary T/IPP Site of Activity	Address	Signatures	Commands
First Site of Activity - Double Branch Hotel	9701 MANASSAS DR, MANASSAS PARK, VA 20111 Address Status: Valid Address Type: S - Mailbox at a street address	Complete	Add Phase Print Site
Phase Name Phase One	Phase Start Date 06/01/2015	Phase End Date 06/19/2015	Duplicate

[Add Site of Activity](#)

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Biographical Information → Participant Information → T/IPP Overview → Add/Edit Site of Activity → **Add/Edit Phase** → Review Dates → Complete Processing Form DS-2019 → Submit Forms DS-2002 and DS-2019

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- The T/IPP Overview page shows that the phase has been added.
- It also shows the phase start date and phase end date and whether or not all signature dates have been recorded.
- Pending means that not all signature dates have been entered.
- When signature dates have been recorded for the RO/ARO, nonimmigrant and the phase supervisor for each phase associated with the Site of Activity, the system displays Complete in the Signatures column.

Duplicating Phase Feature

- Sponsor can use the Duplicate Phase feature to add a phase with similar information
- Everything from the existing phase will be copied except for the Phase Start and End dates

The screenshot displays a web application interface with a table of site activity and a modal dialog box for duplicating a phase.

Primary Site	T/IPP Site of Activity	Address	Address Status	Address Type	Phase Name	Phase Start Date	Phase End Date	Signatures	Commands
	Double Branch Hotel	9701 MANASSA			Phase One	06/10/2015		Complete	Add Phase Print Site
					Phase Two	07/01/2015			Duplicate
	Wilton Hotel	3278 Main St.			Phase Three	12/31/2015	06/01/2016	Complete	Add Phase Print Site
					Phase Four	03/01/2016	06/10/2016		Duplicate

The 'Duplicate Phase' dialog box is open, showing the following fields:

- Selected Phase:** Phase One
- Selected Site:** A dropdown menu with options: Select One, Double Branch Hotel (highlighted), and Wilton Hotel.
- Buttons: Cancel, Submit

The 'Duplicate' link in the 'Commands' column of the 'Double Branch Hotel' row is highlighted with a red box.

- The Duplicate Phase feature allows the user to copy information from an existing phase to a new phase.
- Clicking the Duplicate link opens the Duplicate Phase window. The user must select a site to associate the duplicated phase to and click the Submit button.
- The Add/Edit T/IPP Phase page opens with most field pre-populated with data from the duplicated phase. The user must then add/update the necessary phase information and click the Add Phase button.

T/IPP Overview Page

- New Phase is added to the site

Training / Internship Placement Plan (T/IPP) Overview

J-1 Exchange Visitor (Surname/Primary Name, Given Name)

Date of Last Event:

Kumar, Sujata
FEMALE | DOB: 01/01/1985

Status: **DRAFT**
SEVIS ID:

Email Address: kumarsujata@gmail.com

Program: **Trainee TIPP Testing Program**
P-4-17632

Category: TRAINEE

Program Begin/End: 06/01/2015 - 06/01/2016
Country of Citizenship: INDIA

Occupational Category: Hospitality and Tourism
Port of Entry:

[Print DS-2002](#)

Primary Site	T/IPP Site of Activity	Address	Signatures	Commands
	Double Branch Hotel	9701 MANASSAS DR, MANASSAS PARK, VA 20111 Address Status: Valid Address Type: S - Mailbox at a street address	Pending	Add Phase Print Site
Phase Name	Phase Start Date	Phase End Date		
Phase One	06/01/2015	06/19/2015		Duplicate
Phase Two	07/01/2015	09/01/2015		Duplicate

[Add Site of Activity](#)



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- We see that the new phase has been added to the site.
- The Add Site of Activity link allows the user to add additional sites of activity.

T/IPP Overview Page

When all sites and phases have been added, clicking Next will open the T/IPP Review Dates page

Training / Internship Placement Plan (T/IPP) Overview

J-1 Exchange Visitor (Surname/Primary Name, Given Name)		Date of Last Event:
Kumar, Sujata FEMALE DOB: 01/01/1985		Status: DRAFT SEVIS ID:
Email Address: kumarsujata@gmail.com		
Program: Trainee TIPP Testing Program P-4-17632	Category: TRAINEE	Occupational Category: Hospitality and Tourism
Program Begin/End: 06/01/2015 - 06/01/2016	Port of Entry:	
Country of Citizenship: INDIA		

[Print DS-7002](#)

Primary Site	T/IPP Site of Activity	Address	Signatures	Commands
	Double Branch Hotel	9701 MANASSAS DR, MANASSAS PARK, VA 20111 Address Status: Valid Address Type: S - Mailbox at a street address	Pending	Add Phase Print Site
	Phase Name	Phase Start Date	Phase End Date	
	Phase One	06/01/2015	06/19/2015	Duplicate
	Phase Two	07/01/2015	09/01/2015	Duplicate
	Wilton Hotel	3278 Main St., Fairfax, VA 22030 Address Status: Override - New address, physical location	Pending	Add Phase Print Site
	Phase Name	Phase Start Date	Phase End Date	
	Phase Three	02/10/2016	06/01/2016	Duplicate
	Phase Four	03/01/2016	06/01/2016	Duplicate

[Add Site of Activity](#)

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- The users can print the Form DS-7002 for either a single site of activity and its associated phases by clicking the Print Site link, or print all Forms for all sites and phases by clicking the Print DS-7002 link.
- When all sites and phases have been added, clicking the Next button will open the T/IPP Review Dates page.

T/IPP Review Dates Page

Validation Errors display if phase dates do not cover the entire program duration

Training / Internship Placement Plan (T/IPP) Review Dates

Validation Error(s)
You must correct the following error(s) before proceeding:

- There is a gap in your phases between 06/20/2015 and 06/30/2015. The combination of all phase dates must cover the entire length of the program, from Program Begin Date to Program End Date.
- There is a gap in your phases between 09/02/2015 and 02/09/2016. The combination of all phase dates must cover the entire length of the program, from Program Begin Date to Program End Date.

Program Dates: 06/01/2015 - 06/01/2016

Site of Activity Double Branch Hotel

Add Phase

MM	DD	YYYY	-	MM	DD	YYYY	
06	01	2015	-	06	19	2015	Phase One
07	01	2015	-	09	01	2015	Phase Two

Site of Activity Wilton Hotel

Add Phase

MM	DD	YYYY	-	MM	DD	YYYY	
02	10	2016	-	06	01	2016	Phase Three
03	01	2016	-	06	01	2016	Phase Four

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- The T/IPP Review Dates page shows the dates for all phases and checks that there is no time between the Program Begin Date and Program End Date that is not covered by a phase.
- All phase dates across all sites are being combined to determine the date validation. As long as the program duration is covered, the coverage can occur over all sites and phases.
- If there are multiple phases, phase dates can overlap.
- If there are no gaps, the system will display a confirmation message.
- If there are any gaps, the validation error message will provide the dates of the gaps.
- In order to proceed, the user must edit the phase dates so that there are no gaps, which can be done on the current page.
- Clicking the Next button from the T/IPP Review Dates page concludes the T/IPP creation process and opens the Exchange Visitor Dependents Menu page.

Exchange Visitor Dependents Menu Page

If the exchange visitor will be accompanied by a spouse and/or dependents, the user can enter their data from this page

Trainee TIPP Testing Program

Program Number: P-4-17632

Exchange Visitor Dependents Menu Exchange Visitor Information

J-1 Exchange Visitor (Surname/Primary Name, Given Name)

Date of Last Event:

Kumar , Sujata

Status: **DRAFT**

FEMALE | DOB: 01/01/1985

SEVIS ID:

Email Address: kumarsujata@mail.com

Program: **Trainee TIPP Testing Program**

Category: TRAINEE

P-4-17632

Occupational Category: Hospitality and Tourism

Program Begin/End: 06/01/2015 - 06/01/2016

Port of Entry:

Country of Citizenship: INDIA

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- If the exchange visitor will be accompanied by a spouse and/or dependents, the user can enter their data from this page.
- Clicking the Next button opens the Financial Information page.

Adding Financial Information

Trainee TIPP Testing Program
Program Number: P-4-17632

Financial Information
Required fields are marked with an asterisk (*).
Exchange Visitor Information

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event:
Kumar, Sujata Status: **DRAFT**
FEMALE | DOB: 01/01/1985 SEVIS ID:
Email Address: kumarsujat@gmail.com

Program: Trainee TIPP Testing Program Category: TRAINEE
p-4-17632 Occupational Category: Hospitality and Tourism
Program Begin/End: 06/01/2015 - 06/01/2016 Port of Entry:
Country of Citizenship: INDIA

23. During the period covered by this program, the total estimated financial support (in U.S. dollars) to be provided to the exchange visitor by:
Current Program Sponsor(s): \$ 1000
This program sponsor has not provided funding for international exchange from one or more U.S. Government Agency(ies) to support this exchange visitor. If any U.S. Government Agency(ies) provided funding, identify the Agency(ies) in each below.

24. Financial support from organizations other than the sponsor will be provided by one or more of the following:

U.S. Government Agency(ies): (max of 2)
If OTHER is selected, enter the name of the Organization or Agency below. \$
If OTHER is selected, enter the name of the Organization or Agency below. \$

International Organization(s): (max of 2)
If OTHER is selected, enter the name of the Organization or Agency below. \$
If OTHER is selected, enter the name of the Organization or Agency below. \$

The Exchange Visitor's Government: \$
The Binational Commission of the Exchange Visitor's Country: \$
All other organizations providing support: \$
Enter names of other organizations below.

Personal Funds: \$ 10000

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graph LR; A[Biographical Information] --> B[Participant Information]; B --> C[T/IIPP Overview]; C --> D[Add/Edit Site of Activity]; D --> E[Add/Edit Phase]; E --> F[Review Dates]; F --> G[Complete Processing Form DS-2019]; G --> H[Submit Forms DS-7002 and DS-2019];
```

- The user must finish creating the Form DS-2019 by entering Financial information.
- Clicking the Submit DS-2019 button, completes the process.

Both Forms DS-7002 and DS-2019 are created

Trainee TIPP Testing Program

Program Number: P-4-17632

Create successful.

SEVIS generated the following SEVIS IDs for this Exchange Visitor and Dependents:

SEVIS ID	Family Name	First Name
N0000147028	Kumar	Sugata
N0000147029	Kumar	Rajnish

[Print Final DS-2019](#) [Print DS-7002](#) [Return](#)

```
graph LR; A[Biographical Information] --> B[Participant Information]; B --> C[T/IPP Overview]; C --> D[Add/Edit Site of Activity]; D --> E[Add/Edit Phase]; E --> F[Review Dates]; F --> G[Complete Processing Form DS-2019]; G --> H[Submit Forms DS-7002 and DS-2019];
```

- This process results in the creation of both Forms – DS-2019 and DS-7002.
- The user now can print both forms.
- All new records created in the categories of Intern, Trainee, and Student Intern will be required to create a T/IPP after the June 26 release.
- Records created before June 26 will not require a SEVIS-generated T/IPP.

Updating T/IPP Information on the Exchange Visitor Record

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- We will now demonstrate how to update T/IPP information on an Exchange Visitor record

Initial Status Record

Exchange Visitor Information

Personal Information

SEVIS ID: 8000047028
 Surname/Primary Name: Kumar
 Given Name: Sujata
 Passport Number:
 Preferred Name: Sujata Kumar
 SEVIS Legacy Number: 81812488
 Gender: FEMALE
 Date of Birth: 01/01/1988
 City of Birth: New Delhi
 Country of Birth: INDIA
 Country of Legal Permanent Residence: INDIA
 Email Address: kumarajata@gmail.com
 Address: 214 UNIVERSITY GRADUATE STUDENTS

Status Information

Status: INITIAL
 Date of Last Status Change: 02/16/2015
 212(C)

Program Information

Program Number: B-137822
 Program Sponsor: Trainee TIPD Testing Program
 Category: TRAINING
 Occupational Category: Hospitality and Tourism
 Student Status Foreign Degree:
 Student Status Foreign Field of Study:
 Subject/Field Classification: Customer Service Management
 Subject/Field Remarks:

Program Dates

Initial Program Begin Date:
 I-94 Number:
 Program Begin Date: 06/01/2015
 Program End Date: 09/30/2015
 Reinstatement Program Begin Date:
 Reinstatement Program End Date:
 Previous Program End Date:
 Effective Date of Termination:
 Effective Date of Completion:
 Completion Remarks:
 Termination Reason:
 Termination Remarks:

I-901 SEVIS Fee Payment Information

Transaction Type:
 Transaction Date:
 Transaction Amount:
 Fee Payment/Cancellation Receipt Number:

Contact Information

Foreign Address:
 Address 1:
 Address 2:
 City:
 Country:
 Province/Territory:
 Postal Code:

Physical Address:
 Address 1:
 Address 2:
 City:
 State:
 Zip Code:

Mailing Address:
 Address 1:
 Address 2:
 City:
 State:
 Zip Code:

Visa/PDE Information

Visa Type: J-2
 Passport Number:
 Passport Expiration Date:
 Visa Fol Number:
 Visa Issue Date:
 Visa Expiration Date:
 Visa Status (PDE):
 Port of Entry:
 Date of Entry:
 I-94/Admission Number:
 Port of Departure:
 Date of Departure:

Funding Information

Funds:
 Program Sponsor: \$4,000.00
 U.S. Government Agency:
 International Organization:
 Exchange Visitor's Country:
 All other organizations providing support:
 Personal Funds:
 Total:

Additional Participant Information

Manage Sites & Phases [Print DS-2003](#)

Primary T/IPP Site of Activity: Address: 9701 MANASSAS DR, MANASSAS PARK, VA 20111
 Address Status: Valid
 Address Type: S - Mailbox at a street address
 Pending [Print Site](#)

[Double Branch Hotel](#)

Phase Name: Phase Start Date: Phase End Date
 Phase_Six: 06/01/2015 06/30/2015
 Phase_Six: 07/01/2015 12/30/2015

[Wilson Hotel](#)

Address Status: Override - Res address, physical location
 Complete [Print Site](#)

Phase Name: Phase Start Date: Phase End Date
 Phase_Three: 12/31/2015 06/01/2016
 Phase_Four: 03/01/2016 06/01/2016

- The Initial status record displays the T/IPP information block at the bottom, which displays basic T/IPP information and provides access for managing it.
- Names of the sites and phases are links to read-only site and phase pages.
- Clicking on the Manage Sites and Phases link opens the T/IPP Overview page.
- All fields are editable in Draft or Initial status before visa issuance.
- After visa issuance, the T/IPP fields are locked but may be edited after validation.

Managing T/IPP from the T/IPP Overview Page

Training / Internship Placement Plan (T/IPP) Overview

J-1 Exchange Visitor (Surname/Primary Name, Given Name)

Date of Last Event: 04/27/2015

Kumar, Sujata

FEMALE | DOB: 01/01/1985

Email Address: kumarsujata@gmail.com

Status: INITIAL

SEVIS ID: N0000147739

Program: **Trainee TIPP Testing Program**

P-4-17632

Program Begin/End: 06/10/2015 - 06/10/2016

Country of Citizenship: INDIA

Category: TRAINEE

Occupational Category: Hospitality and Tourism

Port of Entry:

[Additional Participant Information](#) [Edit Phase Dates](#) [Print DS-7002](#)

Primary Site	T/IPP Site of Activity	Address	Signatures	Commands
<input checked="" type="radio"/>	Double Branch Hotel	9701 MANASSAS DR, MANASSAS PARK, VA 20111 Address Status: Valid Address Type: S - Mailbox at a street address	Complete	Add Phase Print Site
	Phase Name	Phase Start Date	Phase End Date	
	Phase One	06/10/2015	06/30/2015	Duplicate
	Phase Two	07/01/2015	12/30/2015	Duplicate
<input type="radio"/>	Wilton Hotel	3278 Main St., Fairfax, VA 22030 Address Status: Override - New address, physical location	Complete	Add Phase Print Site
	Phase Name	Phase Start Date	Phase End Date	
	Phase Three	12/31/2015	06/01/2016	Duplicate
	Phase Four	03/01/2016	06/10/2016	Duplicate

[Add Site of Activity](#)

[Return to Exchange Visitor](#)

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- The T/IPP Overview page allows the user to update T/IPP Information, add sites and phases, duplicate phases, edit phase dates and print the T/IPP.
- Additional Participant Information is a link to the Form DS-7002 Participant Information Page.
- Clicking the link with the site name opens the read-only Form DS-7002 Site of Activity page, which has control buttons to Edit or Delete the site.

View Site (Read Only)

Form DS-7002 Site of Activity (Site ID 74960)

1. Site of Activity Name:	Wilton Hotel		
2. Site of Activity Address:	3278 Main St. Fairfax, VIRGINIA 22030		
3. Organization Information:	Employer ID Number: 123456789 Number of FT Employees Onsite at Location: 200 Annual Revenue: \$3-\$10 Million Website URL: www.hotelwilton.com Worker's Comp Policy: No		
4. Main Program Supervisor:	Title: Manager Email Address: walkershar@wilton.com Telephone Number: 123-123-1234 Ext. Fax Number:		
5. Site of Activity Remarks:			
6. Date of Signature:	RO /ARO:	Responsible , Officer	01/01/2015
	Nonimmigrant:	Kumar , Sujata	04/20/2015
	Supervisors:	Jackson , Samantha	04/01/2015
		Lee , Robert	04/04/2015
			Phase Three Phase Four

- This is a Form DS-7002 Site of Activity page.
- It has both Delete Site and Edit Site buttons.
- A site of activity can only be deleted when records are in Draft or Initial status before a visa has been issued.
- The primary site of activity can never be deleted.
- Clicking the Edit Site button opens the Add/Edit Form DS-7002 Site of Activity page.

ADD/ EDIT Form DS-7002 Site of Activity

Exchange Visitor Information

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event: 04/27/2015

Kumar, Sujata Status: **ACTIVE**
 FEMALE | DOB: 01/01/1985 SEVIS ID: **N0000147739**
 Email Address: kumarsujata@gmail.com

Program: **Trainee TIPP Testing Program** Category: TRAINEE
 P-4-17632 Occupational Category: Hospitality and Tourism
 Program Begin/End: 06/10/2015 - 06/10/2016 Port of Entry:
 Country of Citizenship: INDIA

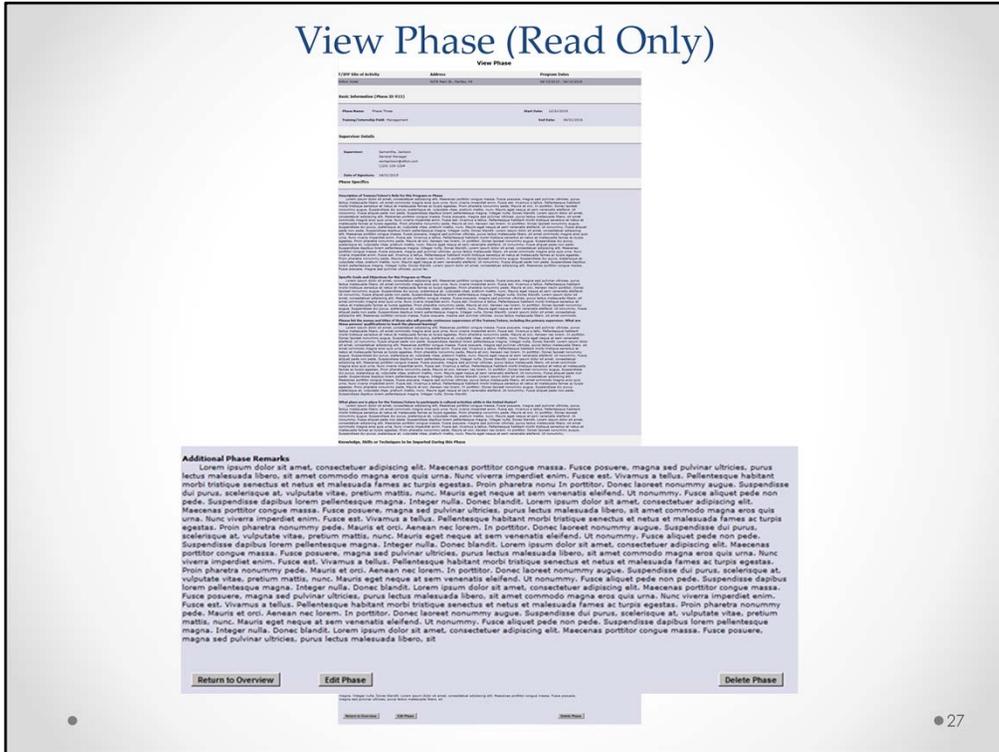
Edit Form DS-7002 Site of Activity
Required fields are marked with an asterisk (*).

1. *Site of Activity Name:
2. *Site of Activity Address: [Edit Address](#)
3. Organization Information:
 - *Employer ID Number:
 - *Number of FT Employees Onsite at Location:
 - *Annual Revenue: \$0-\$3 Million \$3-\$10 Million \$10-\$25 Million \$25 Million or More
 - *Website URL:
 - *Worker's Comp Policy: Yes No If yes, name of carrier:
 - *Worker's Comp Policy for Exchange Visitor: Yes No, exempt No, but equivalent coverage
 - *Exchange Visitor Hours per Week:
 - *Stipend: Yes No If yes, how much: \$ per
 - Non-Monetary Compensation Value:
4. Main Program Supervisor/ POC at Host Organization:

*Last Name: <input type="text" value="Walker"/>	*Title: <input type="text" value="Manager"/>
*First Name: <input type="text" value="Sharon"/>	*Email Address: <input type="text" value="walkershar@wilton.com"/>
Fax Number: (<input type="text" value=""/>) <input type="text" value=""/> - <input type="text" value=""/>	*Telephone Number: (<input type="text" value="123"/>) <input type="text" value="123"/> - <input type="text" value="1234"/> ext. <input type="text" value=""/>
5. Site of Activity Remarks:
6. Date of Signature:

RO /ARO: <input type="text" value="Responsible Officer"/>	<input type="text" value="01"/> / <input type="text" value="01"/> / <input type="text" value="2015"/> (MM/DD/YYYY)
Nonimmigrant: <input type="text" value="Kumar, Sujata"/>	<input type="text" value="04"/> / <input type="text" value="20"/> / <input type="text" value="2015"/> (MM/DD/YYYY)
Supervisors: <input type="text" value="Jackson, Samantha"/>	<input type="text" value="04"/> / <input type="text" value="01"/> / <input type="text" value="2015"/> (MM/DD/YYYY) Phase Three
<input type="text" value="Lee, Robert"/>	<input type="text" value="04"/> / <input type="text" value="04"/> / <input type="text" value="2015"/> (MM/DD/YYYY) Phase Four

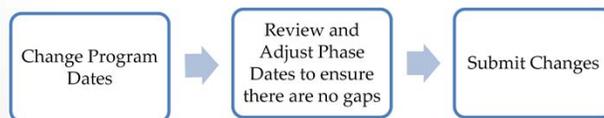
- This is the ADD/EDIT Form DS-7002 Site of Activity page.
- Signature dates for all phase supervisors for the site can be entered from this page.



- Clicking the phase name link on the T/IPP Overview page opens the read-only View Phase page.
- We zoom in on the paragraph that contains approximately 3000 characters – the limit for each of the text fields on this page.
- The page has Edit Phase and Delete Phase buttons.
- Note that a phase can only be deleted prior to the its Start Date.

Updating Program Dates

- Any event that changes the Program Begin and/or Program End Date requires review and adjustment of the phase dates
 - Amend Program
 - Shorten Program
 - Extend program within the Maximum Duration of Participation
 - Correct SEVIS Status
 - Correct Minor or Technical Infraction



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- Now we will demonstrate how updating program dates effects T/IPP information.
- Any event that changes the Program Begin and/or Program End Date will create a time period, not covered by the phases.
- That is why, when creating events such as Amend Program, Shorten Program, Extend program within the Maximum Duration of Participation, Correct SEVIS Status and Correct Minor or Technical Infraction, the system will take the user through the Review Dates page, where phase dates must be adjusted before submitting the changes.

Amend Program

Amend Program

Required fields are marked with an asterisk (*).

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event: 04/09/2015

Kumar, Sujata FEMALE DOB: 01/01/1985 Email Address: kumarsujata@mail.com	Status: INITIAL SEVIS ID: N0000147028
---	--

Program: **Trainee TIPP Testing Program** Category: TRAINEE
P: 4-17632 Occupational Category: Hospitality and Tourism

Program Begin/End: **06/01/2015 - 06/01/2016** Port of Entry:
Country of Citizenship: INDIA

1. * Program Begin Date	06/10/2015	(MM/DD/YYYY)
2. * Program End Date:	06/10/2016	(MM/DD/YYYY)
3. * Remarks	Remarks	

```
graph LR; A[Change Program Dates] --> B[Review and Adjust Phase Dates to ensure there are no gaps]; B --> C[Submit Changes]
```

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- Let's look at the Amend Program event.
- Both – the Program Begin Date and the Program End Date are updated, and clicking the Amend Program button opens the Review Dates page.

Review Dates

Training / Internship Placement Plan (T/IPP) Review Dates

Validation Error(s)

You must correct the following error(s) before proceeding:

- There is a gap in your phases between 06/02/2016 and 06/10/2016. The combination of all phase dates must cover the entire length of the program, from Program Begin Date to Program End Date.

Program Dates: 06/10/2015 - 06/10/2016

Site of Activity Double Branch Hotel

MM / DD / YYYY - MM / DD / YYYY

06 / 01 / 2015 - 06 / 30 / 2015 Phase One

07 / 01 / 2015 - 12 / 30 / 2015 Phase Two

Site of Activity Wilton Hotel

MM / DD / YYYY - MM / DD / YYYY

12 / 31 / 2015 - 06 / 01 / 2016 Phase Three

03 / 01 / 2016 - 06 / 01 / 2016 Phase Four

Submit Cancel

Change Program Dates

Review and Adjust Phase Dates to ensure there are no gaps

Submit Changes

- The validation error message on the T/IPP Review Dates page will display the time gaps, which makes updating phase dates easier.
- Clicking the Submit button opens the Update Successful page.

Validation

- Sponsor must enter all signature dates

Validate Program
Required fields are marked with an asterisk (*).

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event: 04/27/2015

Kumar, Sujata Status: **INITIAL**
FEMALE | DOB: 01/01/1985 SEVIS ID: **N000014739**
Email Address: kumarsujata@gmail.com

Program: **Trainee TIPP Testing Program** Category: **TRAINEE**
P-4-17632 Occupational Category: **Hospitality and Tourism**
Program Begin/End: 06/10/2015 - 06/10/2016 Port of Entry:
Country of Citizenship: **INDIA**

1. *U.S. Address
Physical Address:
[Edit Address](#)
9407 PAIGE CT
MANASSAS PARK VA 20111 - 3078

2. Email Address:

3. Telephone Number: () -

4. Passport Number:

5. Passport Issuing Country:

6. Passport Expiration Date: (MM/DD/YYYY)

7. Visa Number:

8. Post/Country of Visa Issuance:

9. Visa Expiration Date: (MM/DD/YYYY)

10. Visa Issue Date: (MM/DD/YYYY)

11. Port of Entry:

12. Date of Entry: (MM/DD/YYYY)

13. * Date of Signature:

T/IPP Site of Activity:	RO /ARO:			
Double Branch Hotel	Select One			(MM/DD/YYYY)
Nonimmigrant:	Kumar, Sujata		This is a required field.	(MM/DD/YYYY)
Supervisors:	Taylor, Jack			(MM/DD/YYYY) Phase One
	Taylor, Jack			(MM/DD/YYYY) Phase Two
Wilton Hotel	Select One			(MM/DD/YYYY)
Nonimmigrant:	Kumar, Sujata			(MM/DD/YYYY)
Supervisors:	Jackson, Samantha			(MM/DD/YYYY) Phase Three
	Lee, Robert			(MM/DD/YYYY) Phase Four

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- Another page affected by the T/IPP is a Validation page.
- The printed Form DS-7002 must contain the signature of the supervisor for each phase,
- and SEVIS must contain the date associated with the signature on the printed form before the record can become Active.

Pilot Programs:
Intern Work and Travel (IWT)
and
Korea Work English Study & Travel
(Korea WEST)

- Now we will talk about two pilot programs, for which the creation of T/IPP is not required when creating the DS-2019.

Intern Work and Travel Pilot Program

Creation of T/IPP is optional when creating a Form DS-2019

The screenshot shows a web form for creating a Form DS-2019. The form includes fields for Country of Citizenship, Country of Legal Permanent Residence, Email Address, Position, Exchange Visitor Category, Occupational Category, Student Intern Foreign Degree, Student Intern Foreign Field, Subject/Field Description, Subject/Field Remarks, U.S. Addresses, and Foreign Address. A modal window titled "Intern Work and Travel (IWT) Pilot Program with Ireland" is overlaid on the form, asking two questions: "Is the exchange visitor participating in the IWT Pilot Program with Ireland?" and "Do you want to create a Training/Internship Placement Plan (T/IPP) at this time?". Both questions have radio buttons for "Yes" and "No". The modal also includes a "Cancel" button and a "Submit" button.

- For Interns in the Intern Work and Travel Pilot Program, the creation of the Form DS-7002 is optional when creating a Form DS-2019.
- If the Exchange Visitor's Country of Citizenship is Ireland and their category is Intern, a new window will open after the user clicks the Next button on the first page of Create Exchange Visitor process.
- It will prompt the user to specify if the exchange visitor is participating in the IWT Pilot Program with Ireland and if the user would like to create a T/IPP at that time.

IWT Pilot Program

When a T/IPP is not created, the site of activity name will be auto-populated with "Exempt from Pre-placement"

Intern Test Program for T/IPP

Program Number: P-4-18232

Site of Activity Menu
Exchange Visitor Information

J-1 Exchange Visitor (Surname/Primary Name, Given Name) Date of Last Event:
Dunleavy, Anna Status: DRAFT
MALE | DOB: 04/05/1986 SEVIS ID:
Email Address: adunleavy@yahoo.com

Program: Intern Test Program for T/IPP Category: INTERN
P-4-18232 Occupational Category: Hospitality and Tourism
Program Begin/End: 07/01/2015 - 07/01/2016 Port of Entry:
Country of Citizenship: IRELAND

Primary Site of Activity	Site of Activity	Address	Remarks	Site of Activity ID	Commands
⊕	Exempt from Pre-placement			72026	

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- If the exchange visitor is part of the pilot but the user chooses not to create a T/IPP, the site of activity name will be auto-populated with "Exempt from Pre-placement".
- No other sites of activity can be added. To add additional sites of activity, the user will be required to create a T/IPP.

IWT Pilot Program

To add additional sites of activity, the user will be required to create a T/IPP.

Exchange Visitor Information

Personal Information

Surname (Primary Name): **DOB: 08/25/1991**
 Given Name: **Anna**
 Suffix:

Passport Details

Preferred Name: **Anna Conlary**
 SEVIS Label Number: **214-UNIVERSITY GRADUATE STUDENTS**
 Gender: **MALE**
 Date of Birth: **08/25/1991**
 City of Birth: **DUBLIN**
 Country of Origin: **IRELAND**

Program Information

Program Number: **9-18282**
 Program Sponsor: **Intern Test Program for T/IPP**
 Occupational Category: **Hospitality and Tourism**
 Student Status: **Foreign Student**
 Student Field of Study: **Autism**
 Student Field of Study: **Autism**
 Student Field of Study: **Autism**
 Intern Work and Travel Program: **Yes** **IWT Indicator**

Program Dates

Initial Program Begin Date: **07/01/2016**
 AP-55 Number: **07/01/2016**
 Program End Date: **07/01/2016**
 Renewal/Extension Program Begin Date: **07/01/2016**
 Program End Date: **07/01/2016**
 Effective Date of Termination: **07/01/2016**
 Completion Reason: **Completion Reason**
 Effective Date of Termination: **07/01/2016**
 Termination Reason: **Termination Reason**
 Administrative Remarks: **Administrative Remarks**

Funding Information

Funds: **\$1,000.00**
 Program Sponsor: **U.S. Government Agency**
 International Organization: **Exchange Visitor's Government**
 Exchange Visitor's Government: **Exchange Visitor's Government**
 Exchange Visitor's Government: **Exchange Visitor's Government**
 All other organizations providing support: **\$5,000.00**
 Personal Funds: **\$5,000.00**
 Total: **\$6,000.00**

Primary Site of Activity	Site of Activity	Address	Remarks	Site of Activity
	Exempt from Pre-placement			72024

- This is the Exchange Visitor Information page for a participant in the IWT Program.
- Under the Program Information section, there is an indicator that the exchange visitor is participating in the Intern Work and Travel Program.
- The Site of Activity name is “Exempt from Pre-placement”.
- The Edits menu contains an Add T/IPP link.
- Clicking the Add T/IPP link opens the Exchange Visitor Participant Information page and begins the create T/IPP process.
- The combination of all phase dates does not have to cover the entire length of the program.

Korea Work English Study & Travel (WEST) Pilot Program

Creation of T/IPP is optional when creating a Form DS-2019

The screenshot shows a web form for creating a Form DS-2019. The form includes fields for Country of Citizenship (SOUTH KOREA), Country of Legal Permanent Residence (SOUTH KOREA), Email Address, Position (215 - UNIVERSITY UNDERGRADUATE STUDENTS), Exchange Visitor Category (INTERN), Occupational Category, Student Intern Foreign Degree, Student Intern Foreign Field of Study, Subject/Field Description, Subject/Field Remarks, U.S. Addresses, Physical Address, and Foreign Address. A modal dialog titled "Korea WEST Pilot Program" is open, asking "Do you want to create a Training/Internship Placement Plan (T/IPP) at this time?" with radio buttons for "Yes" and "No", and "Cancel" and "Submit" buttons.

- For Interns in the Korea Work English Study & Travel Pilot Program, the creation of the Form DS-7002 is optional when creating a Form DS-2019.
- The maximum program length for Korea WEST intern can be 18 months.
- At least one English language study site of activity is required.
- A new window will open after the user clicks the Next button on the first page of the Create Exchange Visitor process. It will ask the user if they would like to create a T/IPP at that time.
- If a T/IPP is not created, the user follows the normal create DS-2019 process.

Korea WEST Pilot Program

Exchange Visitor Information

Personal Information

Exchange Visitor Name: **LEE**
 Date of Birth: **04/29/1985**
 Country of Birth: **KOREA**
 Passport Number: **9821234**
 Date of Issue: **01/15/2015**
 Date of Expiry: **01/15/2018**
 Current Visa Type: **B-1**
 Visa Issued Date: **01/15/2015**
 Visa Expiry Date: **01/15/2018**
 Date of Entry: **01/15/2015**
 Date of Departure: **01/15/2018**

Contact Information

Address 1: **1411 CRYSTAL DR**
 Address 2: **APT 202**
 City: **ARLINGTON**
 State: **VA**
 Zip Code: **22204**
 Address Type: **H - High rise default address**

Address 3: **2411 Crystal Drive**
 City: **Arlington**
 State: **VA**
 Zip Code: **22202**
 Address Status: **Alternate - Do not use for mailing address**

Employment Information

Employer Name: **LEGISLATOR IN CENTRAL GOVERNMENT**
 Job Title: **LEGISLATOR IN CENTRAL GOVERNMENT**
 Start Date: **01/15/2015**
 End Date: **01/15/2018**

Program Information

Program Name: **WEST**
 Program Start Date: **01/15/2015**
 Program End Date: **01/15/2018**
 Sponsor: **WEST**
 Sponsor Address: **1411 CRYSTAL DR, APT 202, ARLINGTON, VA 22204**
 Sponsor Phone: **(703) 555-1234**
 Sponsor Email: **west@west.org**

Funding Information

Funder	Amount
U.S. Government Agency	\$1,000.00
International Organization	\$1,000.00
Exchange Visitor's Sponsor	\$4,500.00
All other organizations providing support	\$0.00
Total:	\$6,500.00

Primary Site of Activity

Site of Activity	Address	Remarks	Site of Activity ID
English Language Institute	111 Richards Hall, Blacksburg, VA 24060	Address Status: Not Validated	3422299
English Language Training Center	222 Training Dr., Blacksburg, VA 24078	Address Status: Not Validated	3422298

Additional Participant Information

Participant Name	Address	Signature	Comments
LEE, ALEXA	9530 GLEN ST, FAIRFAX, VA 22031		

Phase Information

Phase Name	Phase Start Date	Phase End Date
English	01/15/2015	01/15/2016
South Korea	01/15/2016	01/15/2018

Dependents

Sumname/Primary Name	Given Name	Relationship	Gender	Status
LEE, ALEXA	Alexa	SPOUSE	FEMALE	ACTIVE

This page shows that the T/IPP was added after the English Language Study site of activity.

Notes

- The Form DS-7002 can be submitted without signature dates, but they are required at validation
- The signature dates must be prior to the current date
- If there are multiple phases, phase dates can overlap
- For IWT and Korea WEST programs, the combination of all phase dates does not have to cover the entire length of the program

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- In conclusion, the following are important take-away notes about the T/IPP in SEVIS.
- The Form DS-7002 can be submitted without signature dates, but they are required at time of validation.
- The signature dates must be prior to the current date.
- If there are multiple phases, phase dates can overlap.
- For IWT and Korea WEST pilot programs, the combination of all phase dates does not have to cover the entire length of the program.

- If you have any questions or concerns related to the T/IPP processing in SEVIS, email to **jsevis@state.gov**
- For T/IPP policy questions contact your Program Officer

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- If you have any questions or concerns related to the T/IPP processing in SEVIS, send an email to jsevis@state.gov
- For T/IPP policy questions contact your Program Officer.
- We thank you for viewing this demonstration regarding the implementation of the Form DS-7002 or T/IPP in SEVIS.