U.S. Immigration and Customs Enforcement

View Employment Information
SEVIS User Guide

Contents

Employment Overview for F-1 Students

F-1 students may want to earn money or get practical training while attending a U.S. school. DSOs must know:

- Federal regulations and policies for F-1 student employment, including practical training
- Any school policies that govern student employment

Students cannot start work until they have the proper authorization.

Having a student's employment request history all in one place will help DSOs determine employment options that may or may not be available to a student.

> Title 8 Code of Federal Regulations (CFR) 214.2(f)(9),(10),(11)

Note: SEVIS does not list on-campus employment.

> The Employment Authorization page lists all authorizations for an individual SEVIS ID. It does **not** list any authorizations for another SEVIS ID

F-1 Employment Types

The following types of employment may be available to F-1 students:

On-Campus Employment	In most cases, on-campus employment is work that directly supports the student body (working at a school bookstore, cafeteria, or residence hall).
	On-campus employment is not recorded in SEVIS.

Title 8 CFR 214.1(f)(9)(i)

Curricular Practical Training (CPT)	CPT is training that is a required part of the student's curriculum.

Title 8 CFR 214.2 (f)(10)(i)

Optional Practical Training (OPT)　　OPT allows undergraduate and graduate students to get practical training in their field of study. Types:

- Pre-completion OPT: used *before* the student's program end date.

- Post-completion OPT: used *after* the student's program end date.

- 17-month Extension of OPT (STEM OPT): Used after regular OPT is completed. Only for students who majored in DHS-approved Science, Technology, Engineering, and Math (STEM) degrees.

- Cap-Gap OPT Extension: For students whose future employer files a qualifying H-1B petition.

Title 8 CFR 214.2(f)(10) through (13)

Off-campus Employment	This type of employment is for individual students with severe financial hardship. It can also apply to groups of students identified as experiencing hardship from unexpected circumstances.

Title 8 CFR 214.2 (f)(9)(ii)

Internship with an International Organization	This is work with an organization covered by the International Organizations Immunities Act.

Title 8 CFR 214.2(f)(9)(iii)
22 U.S.C.§ 288 *59 Stat. 669*

Employment Information Page

The *Employment Information* page displays all work requests entered in SEVIS.

Note: On-campus employment is not recorded on this page in SEVIS.

The page lists all employment authorizations for an individual SEVIS ID.
It does **not** list any authorizations for another SEVIS ID.

To view a student's *Employment Information* page:

1. Navigate to the *Student Information* page of the student, whose employment record you want to view.

2. Click **Employment Information**. It is located on the left side of the page. The student's *Employment Information* page opens.

The *Employment Information* page has two sections. The top section displays general student information.

The bottom section lists employment authorizations. The table contains the following information:

Column Name	Description and Information to Note
Active OPT	This column displays a dark dot when a student is in an active period of OPT, as shown below; otherwise, the field is empty.

Column Name	Description and Information to Note
Employment Type	Describes the type of authorization: • CPT • Pre-Completion OPT • Post-Completion OPT • Off-Campus **Note:** There is no indicator for on-campus employment.
FT/PT	Shows the employment is either: • Full-time (FT) or • Part-time (PT)
DSO Recommended Start and End Dates	Dates requested by the DSO for the student to work.
Actual Start and End Dates	Dates a work authorization segment actually begins and ends.
School	School whose DSO entered the employment request in SEVIS.
Level	Student's level of study when the employment was requested.
Request	Status of an employment request: • Requested • Approved • Denied • Canceled
Request Receipt	Receipt number assigned by USCIS to an employment application.

A student's employment history can be filtered by the type of employment.

1. Select the employment type from the drop-down list.
2. Click **Apply**. The filtered list displays. The list can be re-filtered.

Icon Guide

Here is a quick-reference for the icons used in this guide:

Icon	Definition
	Additional information is available
	New material
	Pay attention to an important point
	Regulatory or policy resources
	Negative consequence

Document Revision History

Date	Revision Summary
March 26, 2015	Initial Release