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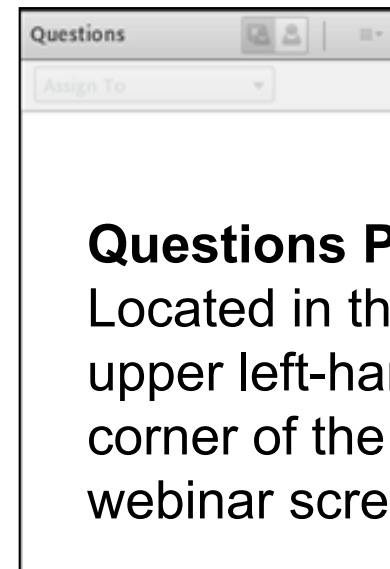## STUDENT AND EXCHANGE VISITOR PROGRAM

SEVIS: Names – Round II

(Program Change: Addresses will not be addressed during this webinar)

Communications

- Use the Questions Pod to let us know if you are having audio or other technical issues

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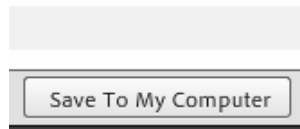
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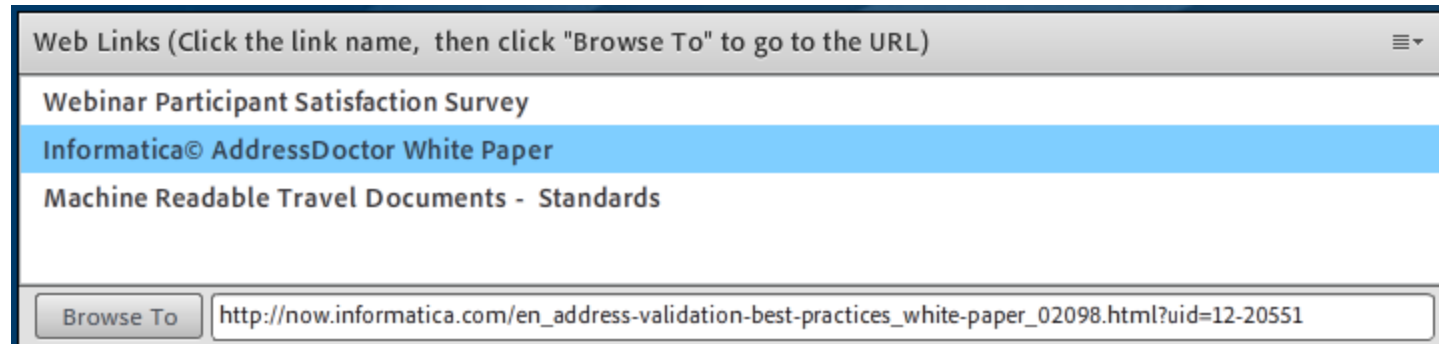4. Save the file using your system procedures

Documents Available To Download Today

- Webinar Slides

- SEVIS Names and the Machine Readable Passport (revised)

- SEVIS Name Standards (revised)

- SEVIS Name Standards Job Aid (revised)

- FAQ Accreditation Conversion revised 6/20/2014

Also look on *Study in the States* for these materials.

Web Links Pod

Web Links (Click the link name, then click "Browse To" to go to the URL)	≡▾
Webinar Participant Satisfaction Survey	
Informatica© AddressDoctor White Paper	
Machine Readable Travel Documents - Standards	

Browse To	http://now.informatica.com/en_address-validation-best-practices_white-paper_02098.html?uid=12-20551

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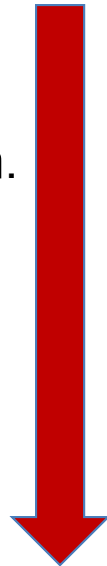
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Web Links Available Today

- Webinar Satisfaction Survey

- Informatica © Address Doctor White Paper

- Document 9303 – Standards for Machine Readable Passports

Agenda

- SEVIS Name Fields and Standards

- Passport Biographic Page - 2 Zones

- Name Report

- Implementation Timeline

- Questions

- Resources

SEVIS Name Standards

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Name Standards

- Latin (Roman) alphabet characters only with no diacritical marks (except in Preferred Name)

- No hyphens (except in Preferred Name)

- No apostrophes (except in Preferred Name)

- One space between names

- Single comma preceding the suffix in Preferred Name

SEVIS will impose a universal standard of naming conventions, so names are entered consistently.

Name Standards

- Not allowed
  - LNU
  - FNU
  - Unknown
  - Not Applicable
  - None

- Confirmation of name required
  - Unk (case insensitive)
  - Na (case insensitive)

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SEVIS Name Fields – Revised

- *Surname/Primary Name

- Given Name

- Suffix

- Passport Name

- Preferred Name

 * = Required Field

Note: Name fields revised from previously released information.

New Name	Prior Field Name	Characteristics
Surname/Primary Name	Family Name	Required 40 characters
Given Name	First and Middle Names combined	Optional 80 characters
Suffix	Same drop-down list	Optional
Passport Name	New	Optional, Editable 39 characters
Preferred Name	New	Optional, Editable If user does not add, the field is populated with Surname/ Primary Name, Given Name Any suffix will be concatenated with a comma preceding it 145 characters

Compatibility with Other Systems

- SEVIS will conform to international standards for passport machine readable zone

- Standards described in Document 9303 – Machine Readable Travel Documents, Sixth Edition 2006; International Civil Aviation Organization

  - Used globally

  - ISO endorsed

  http://www.icao.int/publications/Documents/9303_p1_v1_cons_en.pdf

Passport Data Page Zones

Visible Inspection Zone (VIZ)

Machine Readable Zone (MRZ)

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Visual Inspection Zone

- Names can include national-specific characters

- If name uses an alphabet different from the Latin (Roman) alphabet, must provide a transliteration of the name

Machine Readable Zone

- Issuing country determines transliteration of names into MRZ standard

- Passport-issuing country determines:

  – Primary identifier

  – Secondary identifier (name components not included in primary identifier)

Machine Readable Zone – Line 1

P indicates that the document is a passport book. One additional character may be used to further identify the document at the discretion of the issuing State.

The three-letter code to indicate the issuing State*

Primary identifier. Where there is more than one component, they shall be separated by a single filler.

Double filler characters indicate that this is the end of the primary identifier.

Secondary identifier. Each component is separated by a single filler character.

Filler characters used to complete the upper machine readable line, which indicate there are no other name components included.

P<UTO ERIKSSON<<ANNA<MARIA <<<<<<<<<<<<<<<<<<<<<<<<

SOURCE: Doc 9303 , page IV-42

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MRZ Acceptable Characters

0 1 2 3 4 5 6 7 8 9

A B C D E F G H I

J K L M N O P Q R

S T U V W X Y Z <

SOURCE: Doc 9303; page IV-47

Name Example #1

Name:	Alan Benjamin Thompson, III
Name in VIZ	Thompson, Alan Benjamin
Name in MRZ	P<CANTHOMPSON<<ALAN<BENJAMIN<<<<<<<<<<<<<<<<<
Name in SEVIS	*Surname/Primary Name: Thompson Given Name: Alan Benjamin Suffix: III Preferred Name: Ben Thompson Passport Name: Alan Benjamin Thompson

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Name Example #2

Name:	Marie-Hélène D'Amico
Name in VIZ	D'AMICO, MARIE-HÉLÈNE
Name in MRZ	P<CANDAMICO<<MARIE<HELENE<<<<<<<<<<<<<<
Name in SEVIS	*Surname/Primary Name: DAmico Given Name: Marie Helene Preferred Name: Marie-Helene D'Amico Passport Name: Marie Helene DAmico

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Name Example #3

Name:	Sankaran
Name in VIZ	SANKARAN
Name in MRZ	P<CANSANKARAN<<<<<<<<<<<<<<<<<<<<<<<<<<<<<<<<
Name in SEVIS	*Surname/Primary Name: Sankaran Given Name: Preferred Name: Sankaran Passport Name: Sankaran

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Name Report

SEVIS Name Standardization Impact Report

- Shows how active and initial student/EVs names are changed in SEVIS

- **Only** thirty-five names display on screen

- Download full Name Report in two formats:

  - Excel

  - .csv

- Report generated weekly during weekend

- **No Action Required** by you

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SEVIS Name Standardization Impact Report

This report is to show you how the names of active and initial students will be impacted by the implementation of name standardization in SEVIS.
The report shows only the names that will change. The purpose of the report is to help you assess the impact on your school.
You are not required to take any action based on this report. For more information, see the broadcast message on Name Standardization Reports.

Return to Student Lists

Download Full List csv | Excel

Showing 27 of 27 names. Download to see full list.

Last Updated on 06/23/2014

SEVIS Status	SEVIS ID	Current Name Family Name	First	Middle	Standardized Name Surname/Primary Name	Given Name
INITIAL	N0004673009	.	Sankaran		Sankaran	
INITIAL	N0004672507	Al-Harbi	Mohammed		Al Harbi	Mohammed
INITIAL	N0004672512	Asáf	Stella		Asaf	Stella
INITIAL	N0004672501	Bartleson-Clarke-Ewers-Douglas Sims-Till	"Jim"		Bartleson Clarke Ewers Douglas Sims Till	
INITIAL	N0004673011	Chateau Briande	Marie		Chateau Briande	Marie
INITIAL	N0004673307	Chau=cer	Geoffery		Chaucer	Geoffery
INITIAL	N0004672515	Cresida	Hônore		Cresida	Honore
INITIAL	N0004672509	D'Amico	Susannah		DAmico	Susannah
INITIAL	N0004672510	Fodnæss	Ingrid		Fodness	Ingrid
INITIAL	N0004673306	Franco	Ceçille		Franco	Cecille
INITIAL	N0004672514	Franzen	Alžbeta		Franzen	Albeta
INITIAL	N0004672499	Fuß	William		FuS	William
INITIAL	N0004672505	Hirschfeld Ersatz-Holzapfel	Üte	Marie	Hirschfeld Ersatz Holzapfel	Ute Marie
ACTIVE	N0004669737	Infringement	©		Infringement	
INITIAL	N0004673304	LNU	Fyneface		Fyneface	
INITIAL	N0004672508	Lee	Sook Eun (w/o Kim)		Lee	Sook Eun
INITIAL	N0004672497	Madison	Marie-Hélène	Christine	Madison	Marie Helene Christine
INITIAL	N0004672504	Muñoz	Frank		Munoz	Frank
INITIAL	N0004673308	Miguel	Miguel		Miguel	Miguel
INITIAL	N0004672511	Noné	LNU	Lucy		Lucy
INITIAL	N0004673008	O'Connell-Powell	Cerise		OConnell Powell	Cerise
INITIAL	N0004673305	Pedrini	Nicoló		Pedrini	Nicolo
INITIAL	N0004672513	Russell-Kalkofen	Herman		Russell Kalkofen	Herman
INITIAL	N0004672502	Unknown	FNU			
INITIAL	N0004673010	Wahlstrøm	Björn		Wahlstrm	Bjorn

Name Report Download Samples

Excel Format:

	A	B	C	D	E	F	G
1	SEVIS		Current Name			Standardized Name	
2	Status	ID	Family	First	Middle	Surname/Primary	Given Name
3	INITIAL	N0004673009	.	Sankaran		Sankaran	
4	INITIAL	N0004672507	Al-Harbi	Mohammed		Al Harbi	Mohammed
5	INITIAL	N0004672512	Asáf	Stella		Asaf	Stella
6	INITIAL	N0004672501	Bartleson-Clarke-Ewers-Douglas Sims-Till	"Jim"		Bartleson Clarke Ewers Douglas Sims Till	
7	INITIAL	N0004673011	Chateau Briande	Marie		Chateau Briande	Marie
8	INITIAL	N0004673307	Chau=cer	Geoffery		Chaucer	Geoffery
9	INITIAL	N0004672515	Cresida	Hônore		Cresida	Honore

.csv Format:

SEVIS Status: INITIAL, SEVIS ID: N0004673009, Current Last Name: ., Current First Name: Sankaran,
Current Middle Name: , Standardized Surname/Primary: Sankaran, Standardized Given Name:

SEVIS Status: INITIAL, SEVIS ID: N0004672507, Current Last Name: Al-Harbi, Current First Name: Mohammed,
Current Middle Name: , Standardized Surname/Primary: Al Harbi, Standardized Given Name: Mohammed

SEVIS Status: INITIAL, SEVIS ID: N0004672512, Current Last Name: Asáf, Current First Name: Stella,
Current Middle Name: , Standardized Surname/Primary: Asaf, Standardized Given Name: Stella

SEVIS Status: INITIAL, SEVIS ID: N0004672501, Current Last Name: Bartleson-Clarke-Ewers-Douglas Sims-Till, Current First Name: "Jim",
Current Middle Name: , Standardized Surname/Primary: Bartleson Clarke Ewers Douglas Sims Till, Standardized Given Name:

Implementation Timeline

Phasing-in SEVIS Name Standards

- July 2014: Name Report available

- November 2014: Batch testing begins

- Spring 2015: Standards become mandatory; names in SEVIS brought up to standards

- Now: School/sponsor official may voluntarily begin using new standards

Institutions may opt to have SEVP handle all the transition of data for them.

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Submitted Questions

Q The machine readable sections of the passport for ALL students from Malaysia (and I believe Singapore as well) seem to have the format MYSJack<Binti<John<Doe (and the passport page has no first or last name distinction), but I've never met a Malaysian student say their name is all four parts. I don't think our Malaysian students would be thrilled to suddenly have 4 last names and no first name.

![SEVP - Student and Exchange Visitor Program]

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Submitted Questions

Q How should RO/AROs list the family name on the Form DS-2019, when the biographical section of the passport has the special character (Müller), BUT the machine readable portion has the phonetic spelling (Mueller); and which name is used for the Form I-94, SSA, DMV, etc. – i.e., will it be the family/primary name or the passport name (from the chart, "Proposed SEVIS Name Conventions)?

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Submitted Questions

Q What should DSOs do when students, particularly from India, have no surname on the passport and two names in the Given Name category. In these cases, even the MRZ does not include anything for the surname. We place all of the given names in the last name category. When the visa is issued, the student will usually have FNU or LNU for first or last name. The inconsistency in the records creates problems with driver's licenses, SSN, or employer background checks (while on OPT).

Submitted Questions

Q Considering all the work involved and problems to resolve yet, I do not see how this project is going to improve the use of SEVIS. Am I missing something from the webinar, as to the necessity of imposing these standards?

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Submitted Questions

Q If the Middle Name field is removed from SEVIS, then the Form I-20 should also be updated to eliminate the Middle Name field; otherwise, there is the possibility that a student's full given name will not be properly shown on the Form I-20. This will cause distress to the students and increase inquires to schools, colleges, and universities; if not the SEVIS Help Desk, as well.

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Submitted Questions

Q Malaysian names are ordered: Given, Primary/Family, Middle (usually 2, if Chinese). The MRZ also follows this order with no double-character filler separating the names. The U.S. consulate correctly identifies the primary/family and given names in the visa. In this case, it seems appropriate to follow that country's convention instead of listing all 4-5 names as "primary," simply because there is no "double-character filler" separating the names, does it not?

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Names – Frequently Asked Questions

Q What should we do if we don't have the passport to refer to when creating the Form I-20?

Q How will PDSOs, DSOs, ROs, and AROs be notified, if SEVIS changes a nonimmigrant's name?

Q Will school/sponsor officials get a list of nonimmigrant names in advance, which will be changed?

Questions and Answers

Resources

Study in the States Website

- SEVIS Information Page
    - **http://studyinthestates.dhs.gov/sevis**
- Webinar Page
    - **http://studyinthestates.dhs.gov/webinars**

Other Resources

- SEVIS E-mail: **SEVISTechnicalFeedback@ice.dhs.gov**
- Department of State E-mail: **jsevis@state.gov**
- SEVP Response Center: **SEVP@ice.dhs.gov**
- SEVIS Help Desk**: 800-892-4829**